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Greg Thomas  
Secretary

**MEMORANDUM**

**To:** All Prequalified Consultants

**From:** Eric Pelfrey, P.E. *EP*  
Director  
Division of Professional Services

**Date:** August 20, 2018

**SUBJECT:** Project Manager's Boot Camp Xpress Training

The Kentucky Transportation Cabinet's (KYTC) mission is "to provide a safe, efficient, environmentally sound and fiscally responsible transportation system that delivers economic opportunity and enhances the quality of life in Kentucky." In an effort to improve its project delivery success rate and carry out its mission, KYTC has partnered with the Kentucky Transportation Center (KTC) to develop and deliver Project Manager's Boot Camp Xpress (Xpress) training. The Cabinet has required that the project manager listed within any firm's response to a project-specific RFP must have attended Xpress or be enrolled for the next available offering, or their response will be ineligible for selection and returned.

The next offering of Xpress is scheduled for November 7–8, 2018. Each day, presentations will begin at 8:00 am and conclude by 4:30 pm. All course activities will be held in Room C117 of the Cabinet's office in Frankfort, Kentucky. Registration is now open at <https://uk.eventsair.com/project-managers-boot-camp-xpress/pmbc-xpress>.

The Xpress registration fee is \$425. Please note: Once a person has registered there is a \$50 cancellation fee. If a firm decides to change the person it is sending to Xpress, there is a \$50 change fee. Additionally, two weeks prior to training, a cancellation will not receive any refund. If you have any questions, please contact Candice Wallace ([Candice.Wallace@uky.edu](mailto:Candice.Wallace@uky.edu)) at the Kentucky Transportation Center.

To date, over 200 students have attended Xpress. Praise for the course has been nearly unanimous, and it has been strongly endorsed by the Cabinet's leadership as well as the consultant community. We look forward to seeing you this fall!

